

# How to Access your Dashboard on EduBuddy

## 1. VISIT THE EDUBUDDY WEBSITE

- OPEN YOUR BROWSER (CHROME/FIREFOX) AND GO TO [HTTPS://EDUBUDDY.ONLINE/](https://edubuddy.online/).

## 2. LOG IN TO YOUR ACCOUNT

- ON THE LOGIN PAGE, ENTER YOUR USER ID AND PASSWORD.
- IF YOU DON'T HAVE YOUR LOGIN CREDENTIALS, CONTACT YOUR ADMIN OR HR.

## 3. FORGOT PASSWORD?

- IF YOU'VE FORGOTTEN YOUR PASSWORD, CLICK ON THE "FORGOT PASSWORD" OPTION AND FOLLOW THE STEPS TO RESET IT.

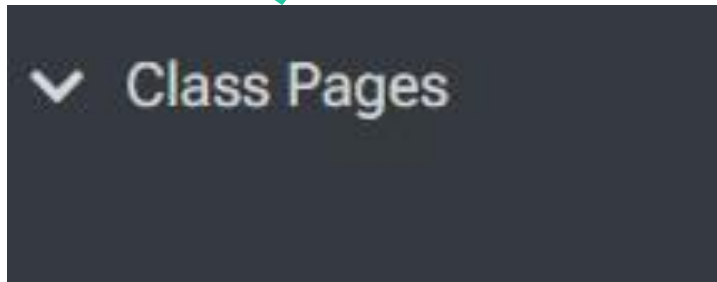
## 4. ACCESS YOUR DASHBOARD

- ONCE YOU'VE LOGGED IN, YOUR DASHBOARD WILL APPEAR. FROM HERE, YOU CAN EXPLORE ALL THE FEATURES AND MODULES OF EDUBUDDY.

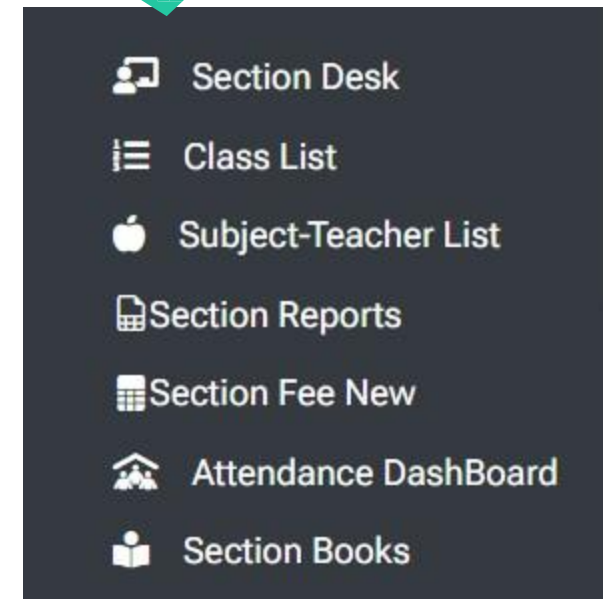


# How to Use “CLASS PAGES”

1. Click on "Class Pages"



List of options of sub pages will appear



2. Click on "Section Desk"



Section Desk

This frame will appear

Section Desk

Select Section:

*Select Section...*



List of  
section will  
appear

Select Section:

Select Section...

- 10-B
- 10-B
- 11-ARTS
- 11-B
- 11-B.Pharma
- 11-C
- 11-Commerce
- 12-A
- 12-Commerce
- 12 -NEW
- 12th-A
- 2-A
- 2-D
- 3-A
- 3-B
- 5-A
- 5-C
- 5-I
- 6-A
- 6-B





# Class List



Click on "Class List"

List of Class will appear



CLASS-SECTION	CLASS TEACHER	STUDENTS	SUBJECT COUNT	TOOLS		
<a href="#">11-B</a>	<a href="#">Mayank</a>	0	10	Students	Attendance OpenDay	Class Marksheet
<a href="#">11-Commerce</a>	<a href="#">Priyanshi Saxena</a>	30	11	Students	Attendance OpenDay	Class Marksheet
<a href="#">11-ARTS</a>	<a href="#">Aditya Shukla</a>	0	55	Students	Attendance OpenDay	Class Marksheet
<a href="#">11-C</a>	<a href="#">Rajveer Singh</a>	26	0	Students	Attendance OpenDay	Class Marksheet
<a href="#">11-B.Pharma</a>	<a href="#">Rajveer Singh</a>	1	0	Students	Attendance OpenDay	Class Marksheet
<a href="#">7-A</a>	<a href="#">Rohan</a>	19	15	Students	Attendance OpenDay	Class Marksheet
<a href="#">7-C</a>	<a href="#">Rakes Singh</a>	4	6	Students	Attendance OpenDay	Class Marksheet
<a href="#">10-B</a>	<a href="#">Kaptan Yadav</a>	41	25	Students	Attendance OpenDay	Class Marksheet
<a href="#">10-B</a>	<a href="#">Raja Murad</a>	1	17	Students	Attendance OpenDay	Class Marksheet
<a href="#">12-A</a>	<a href="#">Rohit Yadav</a>	19	6	Students	Attendance OpenDay	Class Marksheet
<a href="#">12-Commerce</a>	<a href="#">Rugayya Ansar</a>	18	6	Students	Attendance OpenDay	Class Marksheet
<a href="#">KG-A</a>	<a href="#">Vishal Singh</a>	16	5	Students	Attendance OpenDay	Class Marksheet





## Subject-Teacher List

Click on "Subject-Teacher List"

List of Subject-Teacher will appear



[Home](#) » [All Staff](#) » Subjects Teachers

## Subject-Teacher List

Create New Subject

☐ Show NotInUse Subjects also

Only active subjects displayed.

☒ Excel Export ☐ PDF Export ☐ Print

Columns ▼

Search



SUBJECT NAME	CLASS	SECTION	TEACHER	WEEKLY LOAD	ALLOTTED	PERIODS	MATERIALS
> <a href="#">Computer</a>	I	B			0	0	0
> <a href="#">Math</a>	I	B			0	0	0
> <a href="#">Hindi</a>	I	B			0	0	0
> <a href="#">CHEMISTRY</a>	I	B			0	0	0

## Section Reports

Click on "Section Reports"

Reports of Section will appear

Export to Excel						
	1ST YEAR	A	A	B	BCA	
1		11	65			
10					36	
11			8			
12			16			
12						
2		6	64	17		
3			62			
4			40			
5			64	2		
6						

Row: 8

 **Section Fee New**

Click on “Section Fee New”

List of section will appear  
select a section

Select Section:

- 10-B
- 10-B
- 11-ARTS
- 11-B
- 11-B.Pharma
- 11-C
- 11-Commerce
- 12-A
- 12-Commerce
- 12 -NEW
- 12th-A
- 2-A
- 2-D
- 3-A
- 3-B
- 5-A
- 5-C
- 5-I
- 6-A
- 6-B



STUDENT NAME	STUDENT ID	CLASS-SECTION	FATHER	TEL	TOTAL DUE	TOTAL PAID	TOTAL PENDING
<a href="#">Aman Mishra</a>	73494	10 - B	MISHRA JI	9305147898	0	0	0
<a href="#">Anand</a>	44024	10 - B	OM SHUKLA	9184648161	0	0	0
<a href="#">Angel</a>	88652	10 - B	VISHA		0	0	0
<a href="#">Aniket Kushwaha</a>	35621	10 - B	MR. NARENDRA KUSHWAHA	6308754367	0	0	0
<a href="#">Anshul Dev Verma</a>	67181	10 - B	FC VERMA	8299737622	0	0	0
<a href="#">Anshul Dev Verma 2</a>	93754	10 - B	Xyz		0	0	0
<a href="#">Anuj</a>	63682	10 - B	RAKESH		0	0	0
<a href="#">Arun Singh</a>	22432	10 - B	SHRI RAM JI		0	0	0
<a href="#">Atul Kumar</a>	1614	10 - B	DIYA KUMAR	6387613004	0	0	0
<a href="#">Ayushi Mishra</a>	44113	10 - B	OM SHANKAR MISHRA	9120102910	0	0	0
<a href="#">Dayanand Yadav</a>	61578	10 - B	JAGJEEVN RAM	9451546023	0	0	0
<a href="#">Demo</a>	90629	10 - B	DEMP		0	0	0



List on Student with fees will appear



Attendance DashBoard

Click on  
Attendance  
Dashboard

Attendance of each date of  
the month will appear



## Attendance Dashboard



Attendance Day Sheet



Attendance Reports



Attendance Days

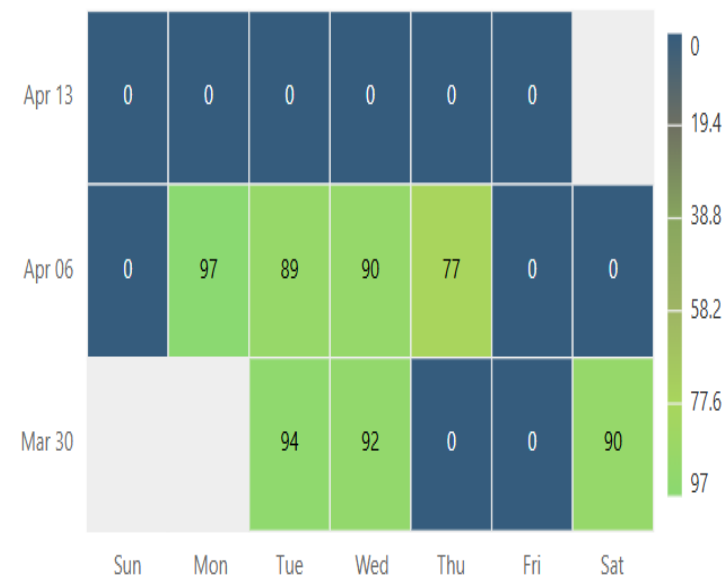
Choose a Date



### Attendance



### School Monthly Attendance Summary (%)



← Previous

April 2025

Next →



## Section Books

Click on Section Books

## Books

Create New Book

No Books for this section.

List of books will appear

